



NOTICE TO PROCEED

July 10, 2019

PO No. 19-00457-CSE

MS. REA REGINA PEÑAFLOIDA
SKYFILES INCORPORATED
33 Magnolia St., Town and Country
Executive Village, Brgy., Mayamot, Antipolo City

Dear Ms. Peñaflorida:

The attached Purchase Order having been approved, notice is hereby given to **SKYFILES INCORPORATED** that performance on Supply and Delivery of Data File Box for Procurement Service for the following item under PB No. 19-151-2 shall commence effective on the date of receipt of this Notice:

Lot No.	ITEM/DESCRIPTION	QTY	UOM	Unit Price	Total Amount
1	DATA FILE BOX, made of chipboard, closed ends, 8 pieces per bundle	172,571	bundles	₱75.99	₱ 13,113,670.29

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Purchase Order and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

(SGD.)
ELISA MAY ARBOLEDA-CUEVAS
Executive Director

Date of receipt of this Notice: JULY 19, 2019

Name of Authorized Representative: MANOLITO CERENO

Signature of Authorized Representative: (SGD.)



CONTRACT/PURCHASE ORDER

No. **PO19-00457-CSE**

To: **SKYFILES INCORPORATED**
 33 MAGNOLIA ST. TOWN & COUNTRY EXECUTIVE
 VILLAGE, BRGY. MAYAMOT, ANTIPOLLO CITY

Date July 09, 2019
 Reference: **PUBLIC**
BIDDING No. 19-151-2
 Date of PB: 05-22-2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____ dated _____ subject to the Terms and Conditions enumerated at the back hereof: -XXX- -XXX-

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	<p>DATA FILE BOX, made of chipboard, closed ends, 8 pieces per bundle Brand: SKYFILES</p> <p>For complete and detailed specifications, please refer to the attached Technical Evaluation Report which forms part of this Purchase Order.</p> <p>Delivery shall conform with the minimum labeling requirements under R.A. 7394.</p> <p>The inspections and test that will be conducted shall be in accordance with Section VII. Technical Specifications.</p> <p>For every batch of delivery, Two (2) pieces shall be submitted to Inspection Division for replacement of the quantity subjected to destructive tests.</p> <p>A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of three (3) months after acceptance.</p>	172,571	PIECE	75.99	13,113,670.29

TOTAL AMOUNT **₱ 13,113,670.29**

PLACE OF DELIVERY:

Please refer to the project sites above

DELIVERY INSTRUCTIONS:

Please see above instruction.

FUNDS AVAILABILITY CERTIFIED BY:

(SBD.)

ACCOUNTANT
 ALLAN RAUL M. CATALAN

DATE

AUTHORIZED BY:

(SBD.)

DIRECTOR
 ELISA MAY ARBOLEDA - CUEVAS

DATE

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof.

SKYFILES INCORPORATED
 NAME OF SUPPLIER

(SBD.)
 AUTHORIZED REPRESENTATIVE
 (SIGNATURE OVER PRINTED NAME)

DATE RECEIVED

DUE DATE

COPY FOR: SUPPLIER



CONTRACT/PURCHASE ORDER

No. **PO19-00457 -CSE**

To: **SKYFILES INCORPORATED**
 33 MAGNOLIA ST. TOWN & COUNTRY EXECUTIVE
 VILLAGE, BRGY. MAYAMOT, ANTIPOLLO CITY

Date July 09, 2019
 Reference: **PUBLIC**
BIDDING No. 19-151-2
 Date of PB: 05-22-2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation

No. XXX- dated XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337, Revenue Regulation Nos. 16-05, 14-02, 12-01 & 2-98.</p> <p>The following documents shall be deemed to form and be read and construed as part of this Purchase Order, viz:</p> <ul style="list-style-type: none"> a. the Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation; b. the Schedule of Requirements; c. the Technical Specifications; d. the General Conditions of Contract; e. the Special Conditions of Contract; f. the Performance Security; and g. the Entity's Notice of Award <p>-DELVIERY INSTRUCTIONS: 1st - 28,762 pieces - 30 Calendar Days from receipt of NTP 2nd - 28,762 pieces - 30 Calendar Days thereafter</p>				
TOTAL AMOUNT					₱ 13,113,670.29

PLACE OF DELIVERY:
 Please refer to the project sites above

DELIVERY INSTRUCTIONS:
 Please see above instruction.

FUNDS AVAILABILITY CERTIFIED BY:
(SBD.)
 ALFAN RAIN M. CATALAN DATE

AUTHORIZED BY:
(SBD.)
 ELISA MAY ARBOLEDA - CUEVAS DATE

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:

(SBD.)
 SKYFILES INCORPORATED
 NAME OF SUPPLIER

(SBD.)
 AUTHORIZED REPRESENTATIVE
 (SIGNATURE OVER PRINTED NAME)

DATE RECEIVED

DUE DATE

COPY FOR: SUPPLIER



CONTRACT/PURCHASE ORDER

No. **PO19-00457 -CS**

To: **SKYFILES INCORPORATED**
 33 MAGNOLIA ST. TOWN & COUNTRY EXECUTIVE
 VILLAGE, BRGY. MAYAMOT, ANTIPOLLO CITY

Date July 09, 2019
 Reference: **PUBLIC**
BIDDING No. 19-151-2
 Date of PB: 05-22-2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation

No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	3rd - 28,762 pieces - 30 Calendar Days thereafter 4th - 28,762 pieces - 30 Calendar Days thereafter 5th - 28,762 pieces - 30 Calendar Days thereafter 6th - 28,761 pieces - 30 Calendar Days thereafter Project Sites are: PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila; and End-User Agencies within Metro Manila, Antipolo, Imus, Cavite and Pampanga.				

TOTAL AMOUNT **P**

PLACE OF DELIVERY:

Please refer to the project sites above

DELIVERY INSTRUCTIONS:

Please see above instruction.

13,113,670.29

FUNDS AVAILABILITY CERTIFIED BY:

(Sbd.)

ACCOUNTANT
ATLANT M. CATALAN

DATE

AUTHORIZED BY:

(Sbd.)

DIRECTOR
ELISA MAY ARBOLEDA - CUEVAS

DATE

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:

SKYFILES INCORPORATED
 NAME OF SUPPLIER

(Sbd.)
 AUTHORIZED REPRESENTATIVE
 (SIGNATURE OVER PRINTED NAME)

DATE RECEIVED

DUE DATE

COPY FOR: SUPPLIER